





## MEDC Qualifications for the Public Spaces Community Places (PSCP) Grant Program

- The project must create a new public space or activate an underused/vacant public space. Projects that add universal design elements to existing public spaces are also eligible.
- To be eligible, the applicant organization must be a nonprofit, municipality, or L3C. 501(c)3's can apply if they are able to produce a <u>Solicitation License</u> or letter of exemption. No fiduciaries or fiscal sponsors allowed.
- The project must have city/local approvals for the proposed project when/if necessary.
- Funds from a PSCP supported campaign must allow for the project to be fully completed and opened for public use.
- Funded PSCP projects must complete construction within 1 year of receiving the MEDC matching grant funds.

## **Additional MEDC Parameters**

- You must hit your goal within the set campaign timeline to receive the match. Funds raised above your set goal will not be matched.
- The maximum contribution from any single entity or organization is \$10,000 or 35% of the campaign goal (whichever is lesser).
- The MEDC must be the first to put out a press release discussing the project's participation in PSCP. Allow 5 days for press release coordination after approval. You cannot launch without the MEDC's press release being finalized.
- Offline donations are eligible towards the match when added to the project page.
  Project leads must produce scanned copies of checks or bank deposit slips for verification.
- Reporting measures necessary are detailed in the reporting guide you will receive if you are approved. This includes:
  - Providing the total square footage that the funding from this program touches.
  - Providing the total cost of the project (including prior inputs).
  - Providing high quality/Hi-Res before & after photos of the space. After completion and grant funds are spent.
  - Providing updates regarding ribbon cuttings/grand openings, with at least two weeks notice for MEDC presence to your campaign coach.
  - o Providing monthly updates on how the space is being used by the community.







## **Timeline (In Business Days)**

- Allow 3 days for MEDC/MML review and approval/denial.
- Allow 5 days for press release after approval (cannot launch without press release).
- Allow 45 days to process the match after completion and submission of Solicitation License and Offline Donation verification documents.
- Allow 14 days notice for grand opening events to coordinate MEDC attendance.